

AGING AND DISABILITY COMMISSION

Age Friendly Community Sub-Committee

**Regular Meeting - Thursday, March 7, 2024 – 2:30 P.M.**

**Eno Memorial Hall – Old Court Room IN PERSON**

**MINUTES Subject to Approval**

Jan Beatty, Chairperson, called the meeting to order at 2:32 p.m.

**PRESENT**: Jan Beatty, Ed LaMontagne, Libby Easton May, Cheryl Cook, Katie Robbins

**EXCUSED**: Mike Jennings

**PLEDGE OF ALLEGIANCE:** The Pledge was recited.

**PUBLIC AUDIENCE/PUBLIC COMMENT**: No one from the public was in attendance and no comments were received.

**ACCEPTANCE OF MINUTES**:

**Regular Meeting on 1/4/2024**

Ms. Robbins moved to accept the minutes. Mr. Jennings seconded. All voted in favor.

**Regular Meeting on 2/1/2024**

Page one, paragraph 1. Redundant statement regarding Simsbury Newcomers and Simsbury Neighbors.

Ms. Robbins made a motion to accept with correction. Ms. Cook seconded. All voted in favor.

**OLD BUSINESS**

* **Stakeholders/Community Partners:**

Ms. Easton-May – Simsbury Newcomers stated they would not be a good fit. Completed interview with Anthology, but needs to write up comments. Still needs to complete interview with Simsbury Volunteer Fire Department.

* **Collation of Data:**

Ms. Beatty will collate the data once all of the summation reports from stakeholders are completed.

* **Books to Your Door Bags:**

Ms. Robbins had twenty-eight surveys included with the Library’s Books to Your Door bags. Two were returned. Another 20 will be copied and inserted in future bags.

* **Meals on Wheels:**

Ms. Beatty is waiting for a response from McLean to add the surveys with the Meals on Wheels Program.

* **Dates and Location for Focus Groups**

The Focus Groups will be held as follows:

* April 24th – McLean, Goodrich, Performing Arts Center, 7:00 p.m. to 8:30 p.m.
* April 26th – Simsbury Public Library, Weatogue Room, 2:00 p.m. to 3:30 p.m.
* April 27th – Tariffville Trinity Episcopal Church, Time TBD

 Ellis Dillon from UCONN has agreed to facilitate the first two focus groups; is unable to attend the third.

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* **Creating One Page Summary**

A one-page summary of the Age Friendly Program will be developed for a Board of Selectman meeting to be scheduled in May.

**NEW BUSINESS**

* **Distributing Invitation for Focus Group Members:**

Ms. Beatty distributed a draft invitation to participate in the focus groups. Discussion was held and revisions to the invitation were made.

* **Creating Script for Focus Group Facilitator:**

Ms. Beatty shared a script, from the AARP/Livability Roadmap, which could be used by Ellis Dillon when she facilitates the focus groups.

* **April Aging and Disability Forum:**

Ms. Beatty will be presenting information on the Age Friendly Community Program during the Aging and Disability Commission Forum on April 9th at the Simsbury Public Library.

* **Upcoming AARP Age Friendly Webinars:**

The following are upcoming AARP Age Friendly webinars for the next two months:

**March: Creative Ways that Communities are Engaging Volunteers**

Tuesday, March 12th, 3:00 PM to 4:00 PM

 <https://events:aarp.org/0PR9ve?locale=en>

**April: Addressing Housing Issues**

Tuesday, April 9th, 3:00 PM to 4:00 P.M.

 <https://events.aarp.org/wrxA7o?locale=en>

**OTHER**

* No other business was discussed.

**ADJOURNMENT**

* There being no further business, Ms. Beatty adjourned the meeting at 3: 32 pm.

Next Meeting: **April 4, 2024 at 2:30 pm** in person Eno Memorial Hall

Respectfully submitted:

Edward J. LaMontagne

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Clerk